BENEFITHelp Solutions

FSA Healthcare Account
Reimburse Me Claim Form

Fax: 1-888-249-5058
Submit online at www.benefithelpsolutions.com
Ph: 503-219-3679 or 1-888-398-8057
PO Box 67230 • Portland, OR 97268

DO NOT USE A FAX COVER SHEET

☐ Check box if this is to offset previously submitted ineligible expense(s).

ACCOUNT HOLDER INFORMATION

Member ID: _____ **Phone #:** ___ - ___ - ____
Member ID or last four digits of Social Security Number (not required)

Name: _____ _____
Last First

New Address? YES

Address: _____ _____
Street Apt.

_____ _____ _____
City State Zip

Email Address: _____

Employer Name: _____ **Group #:** _____ *(if known)*

CLAIMS FOR OUT-OF-POCKET EXPENSES

INCOMPLETE FIELDS MAY RESULT IN YOUR CLAIM BEING DENIED

1 _____
Name of Dependent / Self

__ __ / __ __ / __ __ Service Date (MM/DD/YY)

$__,___.__ Out-of-Pocket Cost

_____ _____
Name of Provider / Merchant Product Description (if applicable)

2 _____
Name of Dependent / Self

__ __ / __ __ / __ __ Service Date (MM/DD/YY)

$__,___.__ Out-of-Pocket Cost

_____ _____
Name of Provider / Merchant Product Description (if applicable)

3 _____
Name of Dependent / Self

__ __ / __ __ / __ __ Service Date (MM/DD/YY)

$__,___.__ Out-of-Pocket Cost

_____ _____
Name of Provider / Merchant Product Description (if applicable)

MORE EXPENSES? Complete another form.

$__,___.__ **TOTAL THIS FORM**

YOU MUST ATTACH APPROPRIATE PROOF OF SERVICE FOR EACH AMOUNT ABOVE.
To submit healthcare or dental expenses, you must attach a statement from an independent third party describing the service or product, the date of service or sale, the name of provider or vendor, and the amount of the charge(s). An Explanation of Benefits from your insurance company is an acceptable form of documentation. NOTE: Canceled checks, credit card receipts/statements or balance forward or balance due statements are not IRS acceptable. NOTE: For orthodontia expenses, BenefitHelp Solutions must have a copy of your orthodontia contract on file.

I request reimbursement from my Health Flexible Spending Account (Health FSA) for the amounts listed above. To the best of my knowledge, my statements in this Reimburse Me Claim Form are complete and true. I certify these expenses are not covered or reimbursable from any other source, nor will I seek reimbursement for these expenses from any other source and that the expense is not for cosmetic purposes. I understand that I cannot use expenses reimbursed through the Health FSA account as tax deductions when filing income tax returns. I further certify that the expenses submitted on this claim are for myself and/or my qualified tax dependents for health coverage purposes as defined under the Internal Revenue Code 152.

Account Holder Signature: _____ **Date:**_____ **Total Number of Pages:** _____
Signature of spouse or dependents is not acceptable.